

City of Mesa Library Advisory Board Meeting

Date: November 16, 2010
Time: 5:30 p.m.
Location: City of Mesa Dobson Ranch Library
2425 S. Dobson Rd.
Meeting Room

Members Present

Cheryl Laflen
Chair

Cameron Behning
Kathy Tolman
Sharon Webster
Diane Cantile
Dilworth Brinton, Jr.
Kay Henry
Becky Rapiere

Staff Present

Kate Havris
Heather Wolf
Dawn P. Kucerak
Barbara Bingham
Kellie Gillespie
Kathy Little

Members Absent

Teresa D'Asaro

Guests Present

AGENDA ITEM	DISCUSSION
Call to Order	Board Chair Cheryl Laflen called the regular bi-monthly meeting of the City of Mesa Library Advisory Board to order at 5:43 p.m. on November 16, 2010.
Approval of Minutes	Board member Dilworth Brinton, Jr. moved & board member Diane Cantile seconded that the minutes of the September 21, 2010 regular meeting be approved as presented. Motion passed, all voting yes.
Public Comments	There were no public comments.
Director's Report	<p>Library Director Heather Wolf reported on the October 2010 Library Usage Statistics and provided an update on the Express Library.</p> <p><u>Usage Statistics – see handout:</u></p> <ul style="list-style-type: none">• Circulation increased by 2% as compared to October 2009 and by 4% FYTD as compared to the same time period last FY.• In library patrons decreased by 25% as compared to October 2009 with Red Mountain experiencing the highest decrease at 38%. Main's 17% decrease is due to the closure of the library on Oct. 4th and 5th for the replacement of a chilled water line valve and the severe rainstorm on Oct. 5th that flooded the entrance and exit areas necessitating that the gates be unplugged. With the gates unplugged the count for Oct. 1st and 2nd was lost. <p>A gate count committee has been assembled to research the decline in in-house visits. There is a consensus that a population decline in Mesa has occurred. The Census 2010 results in the Spring should provide hard data for any population changes. The gate count committee will focus on ways to bring more of the current population into the library.</p>

AGENDA ITEM**DISCUSSION**

Express Library Update: The landlord's lawyer has reviewed the lease with the City's changes and returned it to the City. Library Director Heather Wolf and Assistant Library Director Kate Havris will meet with the Asst. City Attorney on Wednesday, 11/17/2010, to review these changes. The proposed location for the Express Library is in Power Square at Baseline and Power Road. Board member Dilworth Brinton inquired about an opening date. Library Director Heather Wolf responded it would open sometime after the first of the year.

Career Center Report

Main Library Branch Coordinator (MLBC) Kathy Little reported that an open house for the Career Center (CC) was held on November 1, 2010. Those in attendance included Mayor Scott Smith, City Council members, City Manager Christopher Brady, representatives from the Maricopa County Workforce Connection, and Mesa Community College President, Dr. Pan. The CC is staffed by two Goodwill employees and to date has served 933 persons.

Library Director Heather Wolf recognized Main Library Branch Coordinator Kathy Little for her participation as a speaker in a nationwide webinar hosted by the U.S. Dept. of Labor. Ms. Little spoke about the CC and the Library's role as an access point for the Maricopa County Workforce Connection.

YAAC Report

Board member Cameron Behning reported that YAAC has eight core members and a holiday party is being planned.

Board member Cameron Behning inquired about the *lost* status of series books. Library Director Heather Wolf clarified that a lost status means that a patron has not returned the material. Unique Management Services, Inc. oversees the collection of delinquent patron accounts. Board Chair Cheryl Laflen inquired about the recovery rate for materials and outstanding balances. Library Director Heather Wolf responded that the recovery for both is good and that the \$15.00 collection fee is passed onto the patron.

Board member Cameron Behning inquired about the process of weeding the library's collections. Library Director Heather Wolf responded that weeding is an ongoing process done by the library's collection maintenance team comprised of librarians from each location who weeds using collection reports.

Identify items for future agendas

Board member Kathy Tolman inquired about the library's revenue sources. Library Director Heather Wolf responded that the majority of the library's monies are from the general fund and the library's restricted revenue fund comprised of donations and used book sales (UBS) monies. UBS generate approximately \$50,000 a year and will be used for the Express Library lease. Ms. Tolman inquired as to whether or not programs were free and is there a charge for copies. Ms. Wolf responded that programs are free and there is a fee for copies.

Board member Dilworth Brinton, Jr. inquired about the Volunteer holiday party. Assistant Library Director Kate Havris responded that there will be a holiday pot luck. The Volunteer luncheon will be in March 2011.

Board Chair Cheryl Laflen inquired about the e-reader programs. Library Director Heather Wolf will provide flyers to the Board for the dates, time, and locations for the e-reader program.

Announcements

The January 18, 2011, Library Advisory Board meeting will be held at the Red Mountain Library.

Adjournment

Board member Kay Henry moved & board member Dilworth Brinton, Jr.

AGENDA ITEM**DISCUSSION**

seconded that the meeting be adjourned. The meeting was adjourned at 6:30 p.m. The Board then toured the Dobson Ranch Library.

The next meeting will be held on January 18, 2011 at 5:30 p.m. in the Roadrunner room at the Red Mountain Library, 635 N. Power Rd.

Heather Wolf, Library Director